**CITI Conflicts of Interest Module Instructions**

1. Go to the [CITI website](https://about.citiprogram.org/en/homepage/)
2. If you are not registered with CITI, click the white “Register” button and proceed with the registration process. If you need to create a new account, you will be asked a series of questions. Select University of North Carolina at Greensboro as the participating institution and enter all required name/address information. **NOTE**: UNCG now uses Single Sign-On, so you do not need a separate CITI username and password. Once you have completed registration, skip to step 4
3. If you are registered with CITI, Click "login through my institution", search for University of North Carolina at Greensboro, click on University of North Carolina at Greensboro, and login using your UNCG credentials
4. Once logged in, click “add a course” at the bottom of your CITI homepage
5. Click “Responsible Conduct of Research”, then the “Next” button
6. Click “Conflicts of Interest”, then the “Next” button
7. You will see the “Conflicts of Interest” course loaded under “Courses Ready to Begin”